

## Friends of the Cumbres & Toltec Scenic Railroad, Inc.

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## INSTRUCTIONS FOR REGISTRATION AT COLORADO SPRINGS (COS) WORKSITE

Two separate procedures are necessary to register for volunteer work at the Friends' Colorado Springs Worksite. The worksite is located on the grounds of the Pikes Peak Trolley Museum. One of the stipulations governing the use of this space is that Friends' members wishing to work at the site, on the Trolley Museum property, must also obtain membership in the Pikes Peak Historical Street Railway Foundation (PPHSRF). This arrangement was adopted by the Friends Board of Directors and is a registration requirement for insurance reasons.

### **PIKES PEAK HISTORICAL STREET RAILWAY FOUNDATION (PPHSRF):**

An application for membership in the PPHSRF can be downloaded from the Friends web site under Volunteer / Volunteer registration page, go down to Colorado Springs Forms. Select **Form R-29, PPHSRF Membership Application**. Complete this form for an initial application for membership to PPHSRF. Submit the completed form, along with payment, directly to the address listed on the form. This will establish an initial membership in the PPHSRF. Acknowledgement will be sent by return mail when the application is processed with a membership card and will establish your annual renewal date. In the future each Friends' PPHSRF member will receive a renewal notice directly by mail, generally a month prior to expiration of membership.

### **FRIENDS REGISTRATION:**

Registration for the Friends' Colorado Springs (COS) worksite must be submitted on **Form R-2S Docent I, Special Session, COS Worksite & Session H and J Registration for Volunteers** this form may be found on the Friends web site, under Volunteer/Volunteer Registration, under Colorado Springs forms. Complete the registration form as you would for a regular work session. Registration for the Colorado Springs (COS) worksite is an annual requirement due in January. Calculate the total for registration cost and insurance on the front (**for 2025 registration fees have been waived**) and remember to sign the waiver certificate on page 2 of the form. You may also include your Friends' membership if desired, total the form and submit. Remember to include your check and mail or credit card information and fax or e-mail to the Friends' office using the address above. New registrations are accepted throughout the year.

### **INFORMATION:**

Questions regarding the Colorado Springs (COS) Worksite can be directed to John Engs, Site Leader, e-mail: [jengs@fctsr.org](mailto:jengs@fctsr.org), phone: 719-499-1228. For general information as to restoration work accomplished see the COS Blog Site at: [www.friendsofthectsrccos.blogspot.com](http://www.friendsofthectsrccos.blogspot.com)